

Determination of Credit Hours for Courses Policy



Valdosta State University Determination of Credit Hours for Courses Policy:

- 1) defines a credit hour,
- 2) provides direction for determining credit hours for courses, and
- 3) ensures credit hours are properly applied and assigned to courses to conform with commonly accepted practices in higher education.

academic operations continuously demonstrate compliance with Federal Regulation Program Integrity Rules, ¹ University System of Georgia (USG) Policy 3.4, Southern Association of Colleges and Schools Commission on Colleges Standard 10.7, and the guidance in Southern Association of Colleges and Schools Commission on Colleges Policy Statement on Credit Hours.²

Part 600, Institutional Eligibility under the Higher Education Act of 1965, as amended, provides the following definition:

verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than--



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Activity/laboratory/studio/dinical component
Out-of-class preparation for the activity/laboratory/studio/dinical component

In general, it is appropriate to expect that students will spend a minimum of two hours in out-of-class preparation for every one hour spent in the lecture component of the class. The activity/laboratory/studio/dinical component may exist with or without an expectation of out-of-class preparation. In determining whether the requirement for a minimum of 2250 engaged minutes per semester hour of credit has been met, minutes expected to be spent in class lectures, out-of-class preparation for the lecture component, the activity/laboratory/



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Requests for zero credit courses must be submitted through the existing curriculum approval process (Graduate Executive Committee and/or Academic Committee) and should meet these conditions:

Students will primarily work independently to complete the course activities

The course does not meet as a class on a regular basis

The course has a required syllabus with student learning outcome(s)

The course requires minimal use of university resources (e.g., faculty time involvement, library resources, technology resources)