

COUNCIL ON STAFF AFFAIRS  
Minutes of Tuesday December 11 2018

1) Call to order

a) Chair Sterlin Sanders called the meeting to order at 9:00 AM in the University Center, Cypress Room.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Jacob Bell (Amea Thompson proxy), Jeanine Boddie La Vañ, Heidi Browning, Ashley Cooper, Pepper Croft, Donnell Day, Philip Foster, Angelica Gannon, Selenseia Holme, Dr. Eric Howington\*, Julianne Jackson (Catherine Nordin proxy), Michael Kitchens, Yvonne Landers, Paul Leavy, Matthew McIntyre, Mark McNalley, Catherine Nordin, Sterlin Sanders, Terence Sullivan, Adrian Taylor, Janet Wade (Terence Sullivan proxy), Dr. Gerald Williams, and Shannon Zapf.

b) Guests were Brian Anderson, Karin Barber, Kevin Boyd, Ashley Braswell, Rebecca Broom, Dr. Richard Carvajal (President's Office), Bob Cutler, Margaret Duncan (Access), Jennifer Orr (Bursary), Carmen James, William Johnson, Susan Jones, Michael Knight, Zonnya, Regina Lee, Brenda Lipscomb, Rachel Martin, Nicole Mitchell (Financial Services), Ronshanda Perkins, Dr. Wayne Plumly (LCOBA), Caleb Reid, Joe Ritter, Kelly Spell (Access), Catherine Storey (Procurement), Dr. Cheri Tillman, Laura Williams, (Financial Services), and Larry Willis

c) The following members were absent: Bob Lee\*. Please send a proxy if you cannot attend a meeting.

3) Communication with Administration

a) Report

- b) Ashley Cooper recognized all the winners of the fall 2018 Blazer Books Award. The winners each will receive \$100 toward books for their degrees. The winners are Selenseia Holmes, Sophie Stevens, and Ellie Stout. Congratulations to all the winners.
  - c) Laura Pitts discussed the idea of a Spirit Night in conjunction with local restaurants where VSU will collaborate with the restaurant to earn a portion of the receipts from the restaurant on a particular night. This has been successful in the past and several restaurants have expressed interest. The issue was remanded to the Fundraising Committee for further discussion.
- 5) Approval of Minutes
- a) Yvonne Landers made a motion to approve the November 2018 minutes which was seconded by Catherine Nordin. The report was approved unanimously.
- 6) Treasurer's Report
- a) Yvonne Landers gave the report for the month of November 2018. Donnell Davis made a motion to approve the report which was seconded by Catherine Nordin. The report was approved unanimously. (See Attachment A)
- 7) Report from the Chair
- a) Sterlin Sanders reported that Staff Donut Day was a great success. Twelve volunteers (including several non-



Column1	Column2	Column3	Column4	Column5
Month of:	Description	Deposits	Expenditures	Current Balance
Dec-18				
FUND 10 COSA 1481060	Financial Activities			
	Beginning Balance			1,595.25
	Pending Financial Activities			
(Note: Pending Financial activities are	Promotional Products			

	2% Admin Fee		-0.18
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