

COUNCIL ON STAFF AFFAIRS  
Minutes of Tuesday, October 17, 2017

- 1) Call to order
  - a) Chair Brandon Mainer called the meeting to order at 9:05 AM in the University Center, Magnolia Room 1.
- 2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.
  - a) Members present: Heidi Bertsch, Donnell Davis, Philip Foster, Angelica Gannon, Selenseia Holmes, Julienne Jackson Kirk Johnson, Michael Kitchens, Yvonne Landers, Paul Leavy, Brandon Mainer, Matthew McIntyre, Brian Ring\*, Sterlin Sanders, Terence Sullivan, Tiffany Soma, Janet Wade, Chasity Wood, and Shannon Zapf.
  - b) Guests were: Bradford Coleman (Counseling Center), Jessica Deal (Financial Aid), Shanika Hezekiah (Financial Services), Gwen Manning (Financial Aid), Trayce Martin (Fin & Admin), Pat Rozier (Academic Affairs), Dr. Robert Smith (Academic Affairs), Leroy Trower (Financial Aid)
  - c) The following members were absent: Shan Tina Adams, Denise Bogart\*, Pepper Croft, Philip Foster, and Maya Mapp\*. Please send a proxy if you cannot attend a meeting.
- 3) Communication with Administration
  - a) A new vision statement for the university is being developed as part of the new leadership structure. The University Council was relaunched and tasked with developing the statement. The statement was developed and is being tweaked based on university and community feedback. The community particularly wants to see the university truly step up as a regional leader. There will be additional opportunity campuswide for input into this shared vision.
- 4) Special Order of the Day
  - a) The Blazer Books Awards winners were announced. The winners are as follows.

- d) Paul Leavy indicated that he has been in contact with Habitat for Humanity to find out how COSA and VSU can sponsor a home build. He is continuing to investigate how this works with the hope we can do this as a university in spring 2018. Paul also indicated that faculty and staff leadership are supportive of the idea.
- e) Brandon Mainer reminded everyone that the USGS Annual Conference is this week at Georgia Southern University and several representatives are attending. They will bring back information and ideas.

8) Staff Attendance and Participation

9) COSA Committee Reports

- a) Policy Committee – Sterlin Sanders reported that the committee has made some additional updates to the bylaws document.
  - 1) Section II – Membership/Representation – External Affairs was removed and Student Success was added. Donnell Davis made a motion to approve the change which was seconded by Janet Wade. The motion carried unanimously.
  - 2) Section IV – Elections – Replaced voting with electronic voting. Tiffany Som made a motion to approve the change which was seconded by Michael Kitchens. The motion carried unanimously.
  - 3) Section V – Committees – Budget & Finance/Fundraising committee was removed as this is largely completed by the Treasurer with assistance as needed. Tiffany Som made a motion to approve the change which was seconded by Michael Kitchens. The motion carried unanimously.
  - 4) Dr. Carvajal mentioned at this point that VSU has hundreds of committees listed as active. Leadership is looking at this list to see how many of these are obsolete or redundant to reduce the list and focus on those committees which are moving the university forward.
- b) Elections – € D1 € D1 € D1 € D1 € D1

