



## **THE COUNCIL OF STAFF AFFAIRS**

**Minutes of February 13, 2007**

1) **Call to Order:**

Chair Tim Yorkey called the meeting to order at 9:00 a.m. in the University Center Rose Room. Members present: Nolan Argyle, Denise Bogart, Sharon Butcher, Debra Davis, Steve Fesler, Diane Guess, Mike Hamm, Richard Hammond, Verna Harvey, Christine James, Brenda Kelley, Bob Lee, Mike McKinley, Beverly Sharpe, Angela Steele, John Wright, Shana Yorkey, and Tim Yorkey. Quorum attained. Absent: Brian Anderson, David Bennett, Honey Coppage, Keith Flemming, Bobby Flowers.

2) **SPECIAL ORDER OF THE DAY:** Bob Lee spoke briefly on the graduation change in the absence of Ann Lacey. Bob reported to us that the university will be going to 6 exercises. Three on Friday and three on Saturday. The reason being that graduation has become a large event and this is the result of an effort to have smaller sessions and more interaction with faculty and students.

We also welcomed Ron Ellenberg, retiree from VSU as a potential representative for COSA. Ron was present to see and hear what COSA is all about so that he can make a decision about being a retiree representative for COSA.

**Approval of the Minutes from December 12, 2006**

APPROVED

3) **Approval of Treasurer Report:**

Reports for December and January were submitted. December's ending balance for fund 10 was \$1,665.34; VSU Fdn-Retirement Foundation-Discretionary account ending balance was \$3,224.45. VSU Fdn-Retirement Walkway ending balance was \$13,843.43. January's ending balance for fund 10 was \$1,638.17; VSU Fdn-Retirement Foundation-Discretionary account ending balance was \$3,224.45; VSU Fdn-Retirement Walkway ending balance was \$13,893.43. Shana also distributed to each a memo from Mr. Black regarding the year end deadlines. Spending projections must be submitted by March 30<sup>th</sup> this year. Therefore, COSA must decide what expenses we will have through year end and also vote on the items to purchase with remaining funds. The elections committee chair, Mike McKinley, agreed to take suggestions and compile the information before the next COSA meeting.

**Standing Committee Reports:**

***Membership Committee-Tim Yorkey***

Employee of the Semester-David Bennett

Deadline has been extended to allow more time for nominations to be submitted.



***Faculty Senate-Tim Yorkey***

NO REPORT

***University Council-Honey Coppage***

Tim reported that COSA now has three seats on the University Council. Three members were nominated, voted on and selected. Those members are: Verna Harvey, Richard Hammond, and Bob Lee. Bob Lee will replace Honey Coppage in July when Honey begins serving as COSA Chair.

***State Staff Council-Bobby Flowers***

NO REPORT

7) **Unfinished Business:**

8) **New Business:**

9) **Other Business:**

○ **PAYCHECK PICK UP:** The university policy of paycheck distribution has come to the attention of COSA. There was concern regarding the recent email about the policy change to employee's picking up their own checks from departments picking up checks. After much discussion, it was decided that COSA would send out a survey to staff employees with specific questions regarding the policy. The survey could be sent out with the paycheck.

○ **RELAY FOR LIFE ON CAMPUS:** John Wright is coordinating this effort on campus. The event is from 7:00 pm to 7:00 am April 13, 2007. He recommended that COSA have a team. There is a \$5.00 registration fee for each member of the team. Each member of the team is encouraged to raise a minimum of \$100.00 for the event. If you have questions you can email John at [jowright@valdosta.edu](mailto:jowright@valdosta.edu) 88 c1 rgir(ck.)Tj /TT3 1 T-593.583 -149

Secretary, Council on Staff Affairs

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