MINUTES OF THE COUNCIL ON STAFF AFFAIRS MEETING
July 8, 2003

COSA Chair Rebecca Kimbrough called the meeting to order at 8:30 a.m. in the Presidentæs Dining Room of the Palms Dining Centeræ Members presentæ Sharon Butcher, Buck Crumley, Melinda Cutchins, Bobby Flowers, Carolyn Gaston, Shawn Gibbons, Jeff Giles, Jeff Grant, Inman Grimsley, Mike Hamm, Rosalyn Hatcher, Stanley Jones, Bob Lee, Mike McKinley, Marshall McLane and Patrick Smith.

SPECIAL ORDER OF THE DAY: æ æ æ æ
æ æ æ æ æ æ æ æ æ æ æ Brennan Cox, Graduate Assistant with Training and Development administered a survey to the COSA group in reference to the Goal 6 Strategic Planning Committee.
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MINUTES: æ
æ æ æ æ æ æ æ æ æ æ There was a motion to approve the June COSA meeting minutes.æ There was a second to the motion and a call for approvalæ The motion carried.
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TREASURER æS REPORT: æ
Sharon Butcher presented a written report of the three COSA accounts. There was a motion to table the treasurerøs report until changes have been made and brought to the next meetingæ The motion carried.

COMMITTEE REPORTS:
Rebecca asked for volunteers for the various COSA committees.

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- Staff Appreciation Day æ Patrick Smith distributed some information regarding a fundraiser for Staff Appreciation Day. æ Port-A-Pit, a local barbeque business was selected by SAC to provide the cooked food for the fundraising event. æ Patrick also indicated that a Staff Appreciation Day Committee meeting would be scheduled for Thursday July 10th at 2 p.m. in the University Union conference room #1. æ Patrick noted that October 10th would be the best date for Staff Appreciation Day this year.
- Staff Development æ No report.
- University Planning Advisory Council æ No report. æ Will not meet again until Aug.

REPORT FROM THE CHAIR: æ Rebecca will send an e-mail out to all representatives in reference to the breakfast with the President. æ Rebecca also asked for a list of all COSA accomplishments to be added to the web site as well as past, current and future COSA events. Rebecca also asked all representatives to look over the bylaws and send any changes or concerns to Bob Lee.

UNFINISHED BUSINESS: æ None

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