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- 8. For new graduate programs: Together with the Provost, Deans will negotiate if lower minimums (for determination of full salary) are appropriate for the first three years of a new program. In any case, will include tuition in departmental revenue and salary in expenses.
- 9. Summer Employment Agreements detailing course(s) to be taught and other work assignments for Summer semester term(s) will be initiated by the Academic Affairs Office by the first Friday in February of Spring semester. A more detailed letter specifying payroll details will be issued by the Department Head two weeks from the first day of classes starting.